

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF WHANGAREI SCHOOL HELD IN THE SCHOOL
STAFFROOM AT 6.PM ON MONDAY 27TH SEPTEMBER 2021**

PRESENT: Denise Humphries (Principal), Josh Gwilliam, David McDonald, Emily Bengel, Sharon Allen and Hanna Woods (Chair)

APOLOGIES: Rebecca Brown, Sharon Allen

IN ATTENDANCE: Paula Kanara (Secretary)

In-Committee

Principal Appointment. Commenced at 6.45pm. Finished at 7pm

SECTION ONE – ADMINISTRATION (6.05pm)

Welcome and Apologies for Absence

1. Confirmation of Agenda and Late Items

2. Declaration of Potential Conflict of Interest

Nil

3. Confirmation of Previous Minutes

Confirmation and signing of the Minutes of the meeting September 6th 2021 are approved as being true and correct.

Motion: *That the Minutes of the Whangarei Heads School Board of Trustees Meeting of September 6th 2021 be accepted as a true and correct record.*

Moved: *David/Hanna*

CARRIED

4. Matters Arising from Previous Minutes

Policy Review - Behaviour Management. To be discussed at

Pause, Breathe, Smile Teacher only day - has been rescheduled to next year.

5. Correspondence *As per correspondence schedule*

- (a) Novopay Transaction Report PP13
- (b) Education Services - August Governance Report
- (c) MoE - Education Gazette Vol.100 No.10
- (d) MoE - Education Gazette Vol.100 No.11

(e) MoE - Education Gazette Vol.100 No.12

SECTION 2 - COMPLIANCE (PORTFOLIO) REPORTING

1. Finance Report.

As emailed.

Class and other Budgets close at the end of October.

Motion: To resolve the August Governance Reports be approved.

Moved: David/Denise

CARRIED

2. Approval of Visa/Other Payments

As per August Governance Report.

Motion: To resolve to approve August credit card purchases.

Moved: Josh/Hanna

CARRIED

3. Property Update

Josh has spoken to Fulton Hogan about the driveway. When Fulton Hogan are out here next, they will do some touch ups. Also, they will look at road marking.

The roofer has not come out as we expected. The roof in Tui and the admin block are leaking still even after Greg F has patched it up.

Still waiting for MoE to sign off the property plan. There are currently new changes happening in the MoE which may hold up this.

Electrician came in to fix the bells. He said they need more attention. He fixed the spotlight timers.

THREE – STRATEGIC PLANNING

1. Policy Review - Behaviour Management

To be discussed in the next full meeting,

SECTION 4 GENERAL ITEMS

- In 2022 school is looking at doing Technology in town rather than one week a year in school. Application has been put forward to Manaia View, and to the MoE for funding. The Year 7 and 8's will have more options than they do currently. It will be a good introduction to High School for the students.
- The school would like to still do the Banquet. Possibly the Support Group may be an option to help out with this. The proceeds from this usually go towards senior camps but this year the seniors have been fundraising through school lunches and have raised nearly \$6500 to date.
- Due to covid the Support Group have not been able to meet. Denise is organising a time to meet with them. The bike track project is currently being sorted by Mel L, quotes etc.
- Denise is going to the NZ Lottery Grants for the playground. School has received uptodate quotes to submit to them.
- Josh to look at the balance of the SIP to possibly go toward a new driveway.

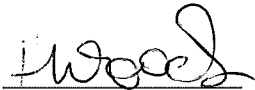
Identify agendas items for next meeting

SECTION 5 - MEETING CLOSURE

Comments on meeting procedure and outcomes.

Meeting closed at 6.40pm

Next meeting: Monday November 1st 6pm

Signed: 

Chairperson

Date:

